

## **CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES**

DATE: May 9, 2023

LOCATION: M. Allan Vogelson Branch

PRESENT: Joseph Tortorelli, Robert Weil, Suzanne Fox, Pat Abusi, Debra Kendall, Earl Davis, Charlene Burd, Linda Devlin. County Counsel: Brandon Hawkins. Staff: Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Fox. Resolution #39-23 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Fox presented a motion to open the meeting to the public; the motion was seconded by Commissioner Kendall. The motion passed unanimously.

MINUTES: Commissioner Fox presented a motion to accept the minutes for the April 2023 regular meeting; the motion was seconded by Commissioner Weil. Commissioner Abusi abstained. The regular minutes for April 2023 were unanimously approved.

FINANCIAL STATEMENTS: Commissioner Abusi presented a motion to accept the financial statements for March 2023; the motion was seconded by Commissioner Fox and Resolution #40-23, approving the financial statements for March 2023, was unanimously approved.

BILLS AND VOUCHERS: Commissioner Kendall presented a motion to accept the bills and vouchers for April 2023; the motion was seconded by Commissioner Davis and Resolution #41-23, approving the bills and vouchers for April 2023, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Abusi presented a motion to accept the appointments and resignations for April 2023, the motion was seconded by Commissioner Kendall and Resolution #42-23, approving the appointments and resignations for April 2023, was unanimously approved.

### **DIRECTORS REPORT:**

Ms. Devlin announced that the Library has been selected to receive a 2023 New Jersey Library Association Innovative Program Award. The award is in recognition of the Library's Personal Care Pantries. The pantries are available at most locations and provide barrier-free access to basic personal care items. The award will be presented at the NJLA Annual Conference on June 1.

The Library is a recipient of a \$5000.00 *Level Up Your Library* mini grant, awarded by LibraryLinkNJ, the New Jersey Statewide Library Cooperative. The Library received the maximum grant award. Grant funds will support our Personal Care Pantries.

The Library has been approved for nearly \$39,000.00 in category 2 e-rate funding from the Universal Services Administrative Corporation. The approved projects include a new firewall, wireless upgrades, cabling, and server racks.

Ms. Devlin announced that the streaming source Hoopla has gone up in use and cost more rapidly than expected. To maintain our digital services in a cost-effective manner, beginning June 1 the number of uses per card will be reduced from 12 to 8 per month. This will save the Library approximately \$3,000 per month.

Ms. Devlin informed the Commissioners that staffing levels remain low, with 25% of Librarian hours in the system remaining vacant. Ms. Devlin thanked the staff for going above and beyond covering shifts in different locations, which has allowed our branches to remain open. Ms. Devlin provided information on recently increased starting rates for Librarians in area libraries, which is one of several reasons hiring may be difficult. Ms. Devlin will be submitting recommendations regarding operating hours and staff titles to the Commission.

Commissioner Weil presented a motion to accept the Director's Report; the motion was seconded by Commissioner Abusi and the Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

Pay to Play-Linkedin Corp: Commissioner Fox presented a motion to authorize the Pay to Play-Linkedin Corp in the amount of \$20,000.00; Commissioner Kendall seconded the motion and Resolution #43-23 was unanimously approved.

Add item of revenue and appropriation to the 2023 Budget: Commissioner Weil presented a motion to add item of revenue and appropriation to the 2023 Budget, \$5,000.00, *Level Up Your Library Grant*; Commissioner Davis seconded the motion and Resolution #44-23 was unanimously approved.

Ratify Temporary Assignment, Senior Building Maintenance Worker: Commissioner Burd presented a motion to ratify temporary assignment, Senior Building Maintenance Worker, K. Coleman effective May 22, 2023; Commissioner Davis seconded the motion and Resolution #45-23 was unanimously approved.

Metropolitan Contract Carpets (NJ State Contract #81754): Commissioner Fox presented a motion authorizing Metropolitan Contract Carpets (NJ State Contract #81754), in the amount not to exceed \$104,022.25; Commissioner Davis seconded the motion and Resolution #46-23 was unanimously approved.

OTHER COMMISSION BUSINESS:

PUBLIC PORTION: There was no public comment. Commissioner Abusi presented a motion to move to adjourn the meeting; Commissioner Fox seconded the motion, and it was unanimous to move to adjourn the meeting.

ADJOURNMENT: Commissioner Kendall presented a motion to adjourn the meeting; Commissioner Davis seconded the motion, and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda A. Devlin, Director  
May 10, 2023



Certified by \_\_\_\_\_

**Linda A. Devlin, Director**

Date: \_\_\_\_\_

May 10, 2023